

Meeting: **Personnel Committee**  
Date: **10 June 2021**  
Time: **2.00 pm**  
Place: **Council Chamber - Civic Centre Folkestone**

To: **All members of the Personnel Committee**

The Committee will consider the matters listed below at the date, time and place shown above.

Due to current social distancing guidelines, only 6 seats are available for members of the public at meetings in the Council Chamber. These seats will be reserved for those speaking or participating at the meeting, and the remaining available seats will be given on a first come, first served basis.

Members of the public are encouraged to view the meeting online if they are not to address the meeting. Meetings will be streamed live to the internet, and can be viewed at: <https://folkestone-hythe.public-i.tv/core/portal/home>. Further information on attending council meetings can be found at [Advice for public attendance](#)

1. **Apologies for Absence**
2. **Declarations of Interest (Pages 3 - 4)**

Members of the Council should declare any interests which fall under the following categories:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

3. **Minutes (Pages 5 - 6)**

To consider and approve, as a correct record, the minutes of the meeting held on 4 February 2021.

## **Queries about the agenda? Need a different format?**

Contact Jemma West – 01303 853495  
Email: [committee@folkestone-hythe.gov.uk](mailto:committee@folkestone-hythe.gov.uk) or download from our  
website  
[www.folkestone-hythe.gov.uk](http://www.folkestone-hythe.gov.uk)

4. **Appointment of the Joint Staff Consultative Panel 21/22**

To appoint Members to the Joint Staff Consultative Panel for the municipal year 21/22. Membership must include the Leader of the Council and 1 member from each political group.

5. **HR Annual review 2020/21 (Pages 7 - 78)**

This report presents a review of the HR function over the last financial year 2020-2021.

6. **Gender pay gap reporting (Pages 79 - 88)**

This report outlines the council's statutory obligations regarding the publication of gender pay gap data and provides the data for this reporting year.

7. **Pay Policy Statement 2021/22 (Pages 89 - 100)**

This report presents a revised pay policy statement for 2021/22 for approval and recommendation to Council.

8. **Report of the Head of Paid Service (Pages 101 - 106)**

This report is from the Chief Executive in relation to the adequacy of resources across the Council.